

Regular Meeting Minutes  
Salem Electric Board of Directors  
25 June 2024 6:00 p.m.

1. CALL TO ORDER: The Salem Electric Board of Directors meeting was called to order at 6:00 p.m. by President Anderson. Directors present: Jeff Anderson, Jan Bargen, Dave Bauer, Tim Klarr, John Taylor, Joe Van Meter, and Angie Villery. Staff members present: Tony Schacher, General Manager; Jacob Knudsen, Member Services Manager; and Randi Johnson, Executive Assistant. (A list of the members, employees, and guests in attendance is in the Supplemental Minutes Book.)
2. DIRECTOR CERTIFICATE PRESENTATION: Anderson presented a certificate of achievement to Klarr, who recently completed the NRECA Director Gold credential.
3. APPEARANCE OF INTERESTED MEMBERS: Questions regarded the executive session at the April board meeting.
4. MEETING AGENDA: **MOTION** made by Klarr, seconded by Van Meter, and **carried unanimously** to approve the Meeting Agenda.
5. CONSENT CALENDAR: **MOTION** made by Van Meter, seconded by Bauer, and **carried unanimously** to approve the Consent Calendar with the removal of Item D – Financial Report.
6. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR: Item D: Questions regarded plant employee wages and mutual aid overtime, street lighting, substation expenses, tree trimming expenses, and donations to community organizations. **MOTION** made by Van Meter, seconded by Bauer, and **carried unanimously** to approve Item D.
7. ACTION/INFORMATION ITEMS:
  - Director Compensation Review – Information: The Board reviewed the director compensation survey summary and had significant discussion about director compensation, noting the additional duties and responsibilities required of the president and secretary/treasurer. **MOTION** made by Villery, seconded by Van Meter, and as amended by Van Meter, **carried with four in favor, one opposed, and one abstained** to increase remuneration for regular monthly board meetings, executive sessions not in conjunction with board meetings, and special board meetings from \$250 to \$275 per meeting for directors, with an additional \$25 paid to the secretary, and an additional \$50 paid to the president. (A copy of the summary is in the Supplemental Minutes book.)
  - Board Appointments – Information: The Board reviewed the list of committee appointments and industry organization representatives.
  - Conflict of Interest and Code of Ethics – Information: In accordance with board action in November 2005, Directors receive a copy of the Conflict of Interest and Code of Ethics policies annually and are asked to sign a certificate indicating they agree to comply with the policies' provisions. Directors are asked to return the signed certificates to staff.

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8. MONTHLY REPORTS:

Department Updates: Engineering and Operations: Schacher noted that several crew members participated in the Willamette Valley Construction Career Day event in April, and he discussed recent work on the downtown underground cable replacement project. Member Services: Knudsen informed the Board of changes to the member deposits policy and stated that later this year, the front office will close from 1:00 p.m. to 2:00 p.m. each business day. The closure will provide regular uninterrupted time for staff meetings, training sessions, and other department needs, and allow the front office to be fully staffed during the busiest time of the day from 11:00 a.m. to 1:00 p.m. Significant discussion from the Board regarded mitigating the risk of uncollectible accounts and meeting the needs of both members and employees.

Manager's Report: Schacher stated that the current franchise agreement with the City of Keizer has been extended to September 30, 2024. He noted that there are no further plans to construct a warehouse at the eastside property, and that staff continues its search for a suitable alternative location. He discussed the White House Council of Environmental Quality's newly created Columbia River Task Force and the uncertainty surrounding the BPA Post-2028 contract. Schacher highlighted May and June employee service anniversaries.

Outside Meeting Reports: Anderson discussed his participation at the Legislative Conference and the CFC Forum. Bargaen, Bauer, and Anderson discussed their participation at the NWPPA annual meeting. Questions were asked about the NRECA Region 9 meeting in September.

9. APPEARANCE OF INTERESTED MEMBERS: Comments and questions regarded gender specific job titles, the deposits policy, and the adjustment to office hours.
10. NEW BUSINESS/GOOD OF THE ORDER: Van Meter commented on NRECA proposed resolutions.
11. EXECUTIVE SESSION: None.
12. ADJOURN: With no further business to come before the Board, the meeting adjourned at 9:22 p.m.

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Dave Bauer, Secretary/Treasurer

Approved Pursuant to Board Action on  
July 23, 2024

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Jeff Anderson, President

SALEM ELECTRIC BOARD MEETING AGENDA  
 6:00 p.m.                      Tuesday                      June 25, 2024

1. CALL TO ORDER
2. DIRECTOR PRESENTATION
3. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
4. MEETING AGENDA (Approve)
5. CONSENT CALENDAR (Approve)
  - A. Minutes of Prior Meetings
 

April 17, 2024, Regular Meeting .....	1-3
May 7, 2024, Organizational Meeting .....	4
  - B. Acceptance of new members (April 210) / (May 191)
  - C. Release of members no longer taking service (April 183) / (May 138)
  - April / May
  - D. Financial Report .....
  - E. Engineering & Operations Report .....
  - F. Member Services Report .....
  - G. Director Remuneration Forms .....

D. Financial Report .....	5-13.....	14-22
E. Engineering & Operations Report .....	23-28.....	29-34
F. Member Services Report .....	35-37.....	38-40
G. Director Remuneration Forms .....	41-94	
6. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR (Approve)
7. INFORMATION/ACTION ITEMS
 

Director Compensation Review – Information (Schacher).....	95
Board Appointments – Information (Anderson).....	96
Conflict of Interest / Code of Ethics – Information (Schacher) .....	Misc. Section
8. MONTHLY REPORTS
  - Department Updates
  - Manager’s Report (Schacher)
  - Outside Meetings Reports (Directors)
9. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
10. NEW BUSINESS/GOOD OF THE ORDER
11. EXECUTIVE SESSION
12. ADJOURN (Next Meeting: July 23, 2024, 6:00 p.m. For upcoming agenda items, refer to the Annual Agenda Items Calendar on Call to Order (Documents, Board Meeting General)).